



Census 2020 Complete Count Outreach Grants for Not-for-Profits FAQs

Q: Where and how do I submit an application?

A: Not-for-Profits seeking to participate in this program can submit applications through the Consolidated Funding Application (CFA), electronically. Potential NFP's wishing to apply can do so at the following link: <https://apps.cio.ny.gov/apps/cfa/>

Q: Is there a contact to reach out to with questions?

A: All questions regarding the census process may be directed to NFPqualification@census2020grant.ny.gov. Technical questions about the Consolidated Funding Application system can be directed to CFA-Tech@ny.gov.

Q: What's deadline to submit applications?

A: County applications are due March 2nd, 2020. Qualification of NFPs will be ongoing throughout the process, however, in order to be included on the initial county application NFPs should be qualified prior to this date.

Q: Does the applicant have to submit supporting documentation for each question?

A: Potential applicants will not be required to submit backup documentation upon application submission, but should ensure that they have such documentation prepared as reviewers will have the right to follow-up and request supporting documentation.

Q: Can applicants submit the CFA questionnaire through county when county submits its plan?

A: No. In order to be eligible to participate with a county, the NFP must be prequalified and deemed eligible through submission of a Consolidated Funding Application (CFA). Counties will not be permitted to contract with NFPs that have not prequalified.

Q: Is there a limitation to the number of counties an applicant would like to work on and apply for?

A: No. However, the counties an applicant intends to work with should correspond to those counties within the applicant's general service area and where the applicant has experience in the provision of services and would be considered a trusted voice within the county and communities therein.

Q: Does applicant need to rank the counties where it would like to work under this initiative?

A: No.

Q: Will you accept applications on a rolling basis?

A: Yes.



Q: If the applicant is approved by State, does that mean it will automatically get funding, at whatever level, from the county selected in questionnaire?

A: Prequalification by the State is a necessary prerequisite for NFPs to receive an award of state census grant funding by a county or select city to a not-for-profit service provider. Prequalification by the State does not guarantee that the prequalified NFP service provider will receive a contract or award from a county or select city. Each county will need to apply their local procurement process, as well as the state's rules for use of census funding, prior to the award of funding to any subgrantees/subcontractors/vendors.

Q: When should I expect to hear back from the State on whether or not I am “approved” after I submit the CFA?

A: The state will use best efforts to provide an expedited review of all submissions. Specific timeframes will be dependent on the facts that are presented on a case-by-case basis. Eligible NFPs will be notified and participating counties will be informed of all NFPs prequalified for participation.

Q: Can an applicant apply for another organization as a sub-grantee?

A: An applicant must apply on their own behalf. However, a county may assist a not-for-profit service provider in delivering a completed application for prequalification to the state, so long as any such assistance is conducted in accordance with applicable procurement rules. All subgrantees must be pre-qualified through the CFA as well.

Q: Why are you requiring that applicants have contracted with the state during the last five years?

A: In order to best facilitate this critical and short-term program, entities with recent verifiable experience in appropriately receiving, using and accounting for state funds were deemed to be the most appropriate vehicles for distribution and use of these important resources.

Q: Do public libraries need to go through the pre-qualification process?

A: Any “Public Library” in good standing with the State Education Department as a public library is eligible to receive census funding from NYS through their county. Public libraries do not need to be prequalified through the not-for-profit process and do not need to apply through the CFA portal. A county can include one or more Public Libraries in the plan that it submits to NYS.