

NOT-FOR-PROFIT CONTRACTING ADVISORY COMMITTEE

September 16, 2025

12pm - 1:30pm

Via Zoom Webinar, and In-Person (NYC, Albany)

Meeting Minutes

The Not-for-Profit Contracting Advisor Committee (NFPCAC) met In-Person *and* via Zoom (aka “Hybrid”).

The meeting commenced at 12:06pm.

NFPCAC Board Members in Attendance -

- Wayne Ho, Chinese American Planning Council, Board Chair
- Fred Shack, Urban Pathways
- Grace Bonilla, United Way of New York City
- Juanita Lyde-Brooks, Finger Lakes Performing Provider System
- Megan Allen, New York Council of Nonprofits (NYCON)
- Melody Goetz, State Comptroller’s Office (OSC)
- Michelle Heaslip, Division of the Budget (DOB)
- Edward Lenart, NYS Education Department (NYSED)
- Jan Fisher, Nonprofit Westchester
- Hanna Rubin, State Attorney General’s Office (OAG)

Executive Chamber Staff in Attendance -

- Lillian Padilla, Deputy Director of Nonprofit Affairs
- Hannah Buckley, Special Assistant to the Constituency Affairs team

Wayne Ho, President & CEO of the Chinese American Planning Council, Inc. and Board Chair of the Not-for-Profit Contracting Advisory Committee, calls the meeting to order and welcomes all attendees. He highlights the importance of the partnership between government and nonprofit organizations in serving communities effectively. Wayne then reviews the meeting agenda and outlines the key topics to be discussed.

Abbey Kos, Deputy Chief Customer Experience Officer presented an update on the NFP project for late payments and contracts.

Jan Fisher raised questions and concerns and asserted a \$650 million payment backlog owed to the nonprofit sector. Jan and other attendees emphasized that this substantial amount of undistributed funding is critical, as many nonprofits depend on these payments to sustain their operations and services.

Nonprofit leaders also inquired whether there is a dedicated group actively working to clear this backlog in an aggressive and coordinated manner, citing New York City's success in addressing a similar issue through a focused task force.

Additional questions from virtual participants included how to ensure the protection of personally identifiable information (PII), who holds responsibility for resolving the payment backlog, and clarification on the composition and role of the Not-for-Profit Team.

A roll call of the Not-for-Profit Contracting Advisory Committee board members was then conducted, confirming a quorum. With a quorum established, the committee proceeded with official business, including the review and approval of the meeting minutes from January 28, 2025.

Other Topics of Discussion:

New York State Office of General Services Presentation: Procurement Opportunity for NYS Nonprofits -

- Due to the extended time spent discussing the CXS NFP Project; this presentation will be moved to the next NFPCAC meeting on Tuesday, October 28th.

Nonprofit Assembly Bill 7616:

- NFP board member Megan Allen of NYCON called attention to this bill, which a coalition of five (5) nonprofit organizations had advocated for.
- The Assembly and the Senate passed this bill, which now awaits action by the Governor.

Discussion of Federal Impacts:

Hanna Rubin, representing the NYS Office of the Attorney General and also serving as a board member, announced that the Attorney General's Office is hosting a series of webinars for nonprofit organizations. The next session, titled "*Financial Alternatives,*" will take place on September 25th from 2:00 p.m. to 3:00 p.m. This session will explore strategies for unlocking restricted funds, outline relevant New York State requirements, and highlight tax issues and potential tax opportunities that New York nonprofits may not currently be utilizing.

The meeting adjourned at 1:32pm.