

NOT-FOR-PROFIT CONTRACTING ADVISORY COMMITTEE

November 19, 2024

1-2:30pm

Via Zoom Webinar, and In-Person (NYC, Albany)

Meeting Minutes

The Not-for-Profit Contracting Advisory Committee met In-Person *and* via Zoom (aka “Hybrid”).

The meeting commenced at 1:04pm.

NFPCAC Board Members in Attendance –

- Wayne Ho, Chinese-American Planning Council, Chair
- Grace Bonilla, United Way of NYC
- Megan Allen, New York Council of Nonprofits (NYCON)
- Juanita Lyde-Brooks, Council of Agency Executives
- Melody Goetz, State Comptroller’s Office (OSC)
- Michelle Heaslip, Division of the Budget (DOB)
- Jan Fisher, Nonprofit Westchester
- Fred Shack, Urban Pathways
- Stephen Papas, United Way of Rockland County
- Hanna Rubin, Attorney General’s Office (OAG) (remote)*

**A member who is participating from a remote location that is not open to in-person physical attendance by the public shall not count toward a quorum of the Not-for-Profit Contracting Advisory Committee meeting but may participate and vote if there is a quorum of members at a physical location(s) open to the public.*

Nonprofit Unit Staff in Attendance –

- Fran Barrett
- Lillian Padilla

Introductory remarks were made by Fran Barrett, Interagency Coordinator for Nonprofit Organizations, Executive Chamber, Office of Governor Kathy Hochul.

Further comments were made by Wayne Ho, President/CEO, Chinese-American Planning Council and Committee Chair.

Board attendance was sufficient to constitute a quorum, so business was conducted (September 2024 Meeting Minutes were voted on and adopted) by Wayne Ho.

Discussions began with an overview of the State Comptroller’s 2023 Not-for-Profit Prompt Contracting Annual Report, which indicated slight changes in late contracts, but not a big enough change to actually make a difference. One main issue was lack of staffing on the agency level. Nonprofit comments included sufficiency, and what the consequences are, if any, to

agencies not complying with the prompt contracting law. The Office of the State Comptroller does not, and cannot, enforce the interest payment requirement when contracts are late. Change is with the Executive Chamber, and out of the control of the Office of the State Comptroller. Late contracts remain burdensome, for the nonprofits as well as for the state agencies, and it is recognized that there needs to be a better system in place to change the outcome.

Questions were raised about the need for more vendor management systems, and whether the Comptroller's office knew what percentage of state agencies and nonprofits were using the system effectively. Nonprofit leadership felt there is not enough data to identify real solutions.

Remarks were made on the recommendations for feedback for the Contract for Grants which would be provided into the Not-for-Profit Contracting Advisory Committee year-end report, and put forth to the Governor and Legislature. The Nonprofits were invited to send their recommendations and/or feedback to the advisory committee. A group from the advisory committee would be put together to work on this.

Q & A session ensued, followed by the sharing of the Nonprofit Unit general information slide and calendar year schedule for remaining 2024 NFPCAC meetings.

The meeting adjourned at 2:33pm.